

Vermont Enterprise GIS Consortium Charter

ARTICLE I. NAME

The name of this organization, hereinafter referred to as the "EGC", shall be the Vermont Enterprise GIS Consortium (EGC).

ARTICLE II. DURATION

Ongoing. Initiating on July 1 of each year, with automatic renewal unless or until dissolution per Article IX.

ARTICLE III. AUTHORITY

The EGC will act with approval and acceptance of the Office of the CIO.

ARTICLE IV. PURPOSE

The EGC will support the ongoing implementation and management of the State's Enterprise Geographic Information System (GIS). This support will be guided by the vision and goals articulated in the State of Vermont's Enterprise GIS Strategic Plan. The Plan aims to establish a dynamic Enterprise GIS framework within state government which:

- ◆ Promotes and leverages efficient use of the state's Geographic Information Technology (GIT) resources;
- ◆ Recognizes opportunity through coordination and resource sharing;
- ◆ Promotes quality and consistency through standardization;
- ◆ Addresses data access needs;
- ◆ Enhances the effectiveness of GIS services and solutions; and
- ◆ Improves decision making throughout state government.

ARTICLE V. MEMBERSHIP

Section 1. Eligible Organizations

1. **Voting Member Organizations:** Organizations that are eligible for voting membership include Vermont State government Agencies, Departments, and the Vermont Center for Geographic Information (VCGI).
2. **Non-Voting "Liaison" Member Organizations:** Organizations that are not eligible for voting membership may establish "Liaison" membership. These member organizations will not have a vote.

Section 2. Establishment of Membership

Prospective EGC member organizations must be signatories to the EGC's Memorandum of Understanding (MOU) in order to establish official membership in the consortium.

ARTICLE VI. POWERS, DUTIES AND REQUIREMENTS

Section 1. Powers of the Membership

Members of the EGC shall have and may exercise all the powers of the EGC, provided that they are consistent with State policies, standards, and guidelines. The EGC may exercise any and all powers granted to it by this Charter, or by any amendment to this Charter.

Section 2. Duties of Member Organizations

1. It shall be the duty of the Member organizations to further the vision and goals articulated in Vermont's Enterprise GIS Strategic Plan.
2. Member organizations are strongly encouraged to attend all meetings and remain current with EGC activities.
3. At the Annual Meeting, Member organizations shall designate two Co-Chairs for a one-year term. The Co-Chairs will coordinate EGC efforts and drive the overall process (including scheduling of meetings, drafting of minutes, etc.).
4. At the Annual Meeting, Member organizations shall adopt a business plan for the coming year.
5. The EGC may establish sub-committees and define the scope, purpose and tenure of each sub-committee. Member organizations shall nominate sub-committee members.

ARTICLE VII. VOTING

Section 1. Representation

Each Member organization shall have one vote. Member organizations may proxy vote by sending notice to the Chair. Refer to "Section 4. Voting Rules" below for additional details.

Section 2. Quorum

A quorum consists of fifty percent (50%) of the Member organizations.

Section 3. Voting Rules

1. Decisions will be based on majority rule.
2. EGC member organizations may officially abstain from votes in which they need more information from others in their organization in order to place the vote. This abstention will be recorded in the meeting minutes. Any member organization abstaining will have until the next meeting to get the information needed and to enter an official vote on the issue.
3. Unanimity (everyone agreeing) is the best outcome. When unanimity cannot be reached, minority opinions will be documented in meeting minutes.

ARTICLE VIII. MEETINGS

Section 1. Regular Meetings

Regular meetings of the EGC shall be held at a time and place to be selected by the Co-Chairs.

Section 2. Special Meetings

The Co-Chairs may call special meetings. Special meetings shall be called whenever any three Member organizations request such special meeting in writing or email.

Section 3. Annual Meetings

The Annual Meeting of the Members shall be held during the month of June at a time and place to be selected by the EGC. At the Annual Meeting, the Members elect the Co-Chairs for a one-year term. Also at the Annual Meeting, the Members will adopt a business plan for the coming year.

Section 4. Meeting Notice

Co-Chairs shall email regular meeting notices and tentative agendas to all Members of the EGC at least two weeks prior to EGC meetings.

ARTICLE IX. AMENDMENTS

This Charter may be amended or dissolved by resolution of the Member organizations at any regular or special meeting, provided that the following conditions have been met:

1. That proposed amendments to these Charter are presented in writing to the Members at least fifteen (15) business days prior to the date of the EGC meeting at which they are to be discussed and voted on.
2. That the Charter is amended by an affirmative vote of at least two-thirds of the voting Member organizations present.
3. That the date of approval must be included with any amendment to this Charter.

APPROVED

Tom Murray, Chief Information Officer

Date

Document History

Version	Date	Author(s)	Notes
2008A	8/4/2008	Enterprise GIS Taskforce (EGT)	Charter endorsed by EGT.